



BOARD OF TRUSTEES MEETING

Monday, July 13, 2009 @ 7:00 P.M.

Minutes

ROLL CALL

Present: President Ron Houck, Vice President Marilyn Anderson, Treasurer Michael McDonald, Ron Hagan, Jane Merrill, Sam Mishelow, Courtney Schaafsma, Greg Starleaf, Legal Counsel Anne Poindexter, and District Engineer Ryan Hartman. Absent: Secretary Eric Hand and Utility Director Andrew Williams. The audience sheet is attached.

APPROVAL OF MINUTES

A motion was made by Ms. Anderson to approve the June 8, 2009 Board of Trustees Meeting Minutes, and was seconded by Mr. Mishelow. The motion was unanimously approved.

ATTORNEY'S REPORTS

Project Updates

Nothing to report at this time.

Report of Pending Litigation

Nothing to report at this time.

UTILITY DIRECTOR'S REPORT

Director's Report and Selected Statistics

In Mr. Williams' absence, Mr. Hartman reviewed the Director's Report. The District enjoyed a steady flow of visitors to their booth at the 2009 CarmelFest on July 3, but attendance was down due to the rain on July 4. Staff handed out over 300 "Can the Grease" lids. Ms. Nieto setup a similar display for the Board meeting and gave a brief summary of the event to the Board.

Mr. Hartman informed the Board that a sewer overflow occurred on July 2 due to grease blockage at Commerce Drive, south of 106th Street. Wendy's, 106th Street Grill, Roselli's Pizza, and Village Grill (now vacant) were contributors to this grease blockage and overflow. Village Grill left their grease trap full when they recently moved out. Ms. Nieto gave details of her investigation of Roselli's and 106th Street Grill. Her investigation continues regarding Wendy's involvement. The Board discussed whether or not a fine should be levied against these food facilities along with their first Notice of Violation. Mr. Houck suggested that the food facilities receive a FOG manual along with their first Notice of Violation.

Mr. Jerry Jones, property owner north of the wastewater treatment plant, was in the audience and addressed the Board regarding the odor from the plant. Mr. Hartman stated that the plant made operational changes about three months ago at HNTB's suggestion to reduce the odor. Mr. Jones has lived at his property since 1985, well before the plant was

built, and he has lost tenants and income over the years due to the plant's putrid odor. He has left many messages with the District, but has received no responses regarding this issue. He commented that the Zionsville wastewater treatment plant does not have odor problems and suggested that the open sludge tanks be covered. This is his first visit before the Board and he is asking for their help in solving this problem. The Board members were unaware of Mr. Jones' attempts to speak with District staff about the odor. Although the odor is worse on the weekends when the District is closed, Mr. Houck recommends that Mr. Jones call the Utility Director during the week to discuss the odor, and the Board will also address operational changes with Mr. Williams when he returns from vacation. The Board also recommended that customer concerns or complaints be relayed to the proper Staff to address.

Ms. Feltner spoke to the Board regarding her recommendation to purchase and implement CUSI UMS.Net software as the new billing system. She is also recommending Allison Payment Systems as the new printing company to provide printing and mailing of the monthly statements. As directed by the B&F Committee, Ms. Feltner contacted CUSI to add a performance clause which they agreed to; she reduced the initial 7 access licenses down to 6 which resulted in a \$1,000 credit; CUSI agreed to reduce fees for transfer of financial history by 50% which resulted in a \$13,000 credit; Mrs. Poindexter has reviewed the agreements; and Cartegraph has no problems with upgrading to Version 8. Ms. Feltner is asking the Board to approve \$185,000 to the 2009 Capital Budget.

Mr. Hartman stated that the District has hired Mr. Chris Kaser for the position of Operations & Maintenance Technician to start on July 20, 2009. Mr. Kaser has previous experience at Hamilton Southeastern Utilities inspecting, cleaning, and televising sewers.

COMMITTEE REPORTS

BUDGET & FINANCE COMMITTEE

Regarding the billing software and printing company addressed by Ms. Feltner during the Director's Report, a motion was made by Mr. McDonald to approve the expenditure of \$185,000 for new billing software and to switch to the new printing company. The motion was seconded by Mr. Starleaf and unanimously approved.

Ms. Anderson asked for an update on the Indiana Wildlife Federation committee of five, as well as the Letter of Agreement for liability purposes. In Mr. Hand's absence, Mr. McDonald explained that when the treatment plant chose to plant prairie grass in the unused areas, Mr. Hand suggested the District look into the Indiana Wildlife Federation to maintain the area. Membership in the IWF would help show that the District is a good steward of the environment. The IWF works with volunteers to actually come on the treatment plant's property to maintain the prairie grass, which is a liability issue for the District and needs to be addressed. The IWF committee would be the interface to this organization and would coordinate with the District regarding maintenance plans, etc.

Mr. McDonald stated that the District is continuing to have discussions with Mr. Krohn to better negotiate an agreement with Carmel Wastewater.

Mr. Hansen stated that financially the District has been exceeding the budgeted net income. The District also continues to generate cash rather than use funds on hand. The District has not received any further contact from Irwin Union Bank or the apparent new owners, and the District assumes our agreement with Irwin Union is still in place until told otherwise.

PERSONNEL & BENEFITS COMMITTEE

There are no action items for the Board this evening.

CAPITAL & CONSTRUCTION COMMITTEE

A motion was made by Ms. Anderson to approve the Westhaven (Pittman Property) Sewer Service Agreement, and was seconded by Ms. Merrill. After clarification of certain paragraphs in the sewer service agreement, the motion was unanimously approved. Ms. Anderson understands that the interceptor fund is in the red, but asks that the B&F Committee review the "first in time, first in right payback policy" to explore what can be done to issue reimbursements to builders.

Ms. Anderson discussed the Preliminary Engineering Report for Bakers Corner. The C&C Committee agreed that the report should be sent to the Hamilton County Commissioners for their review and comment. If the County Commissioners ask the District to service this area, this matter should be a discussion for the Board regarding the expansion-of-territory concepts. A motion was made by Ms. Anderson to send the Bakers Corner PER to the Hamilton County Commissioners for consideration and use, and that we as a Board, delay any discussion regarding expansion of territory until the Board Retreat. The motion was seconded by Ms. Merrill. The Board continued to discuss this issue further. The suggestion was made to also send a copy of this preliminary report to the 17 property owners in Bakers Corner, along with a cover letter of explanation from the District. The motion was unanimously approved.

NEW BUSINESS

Claims Docket


A motion was made by Mr. Mishelow to approve the claims docket, and was seconded by Ms. Anderson. The motion was unanimously approved.

A Board/Managers Retreat is scheduled for July 29, 2009 from 5-9 p.m. Dinner will be provided by the District.

ADJOURN

A motion was made by Mr. Hagan to adjourn, and was seconded by Ms. Merrill. The motion was unanimously approved. The meeting adjourned at 8:49 p.m.

Respectfully submitted,



Ryan Hartman, District Engineer

Eric Hand, Secretary

Ronald Houck, President

Accept the Meeting Minutes:
 as Presented
 as Amended