



BOARD OF TRUSTEES MEETING

Monday, August 10, 2009 @ 7:00 P.M.

Minutes

ROLL CALL

Present: President Ron Houck, Vice President Marilyn Anderson, Secretary Eric Hand, Treasurer Michael McDonald, Ron Hagan, Jane Merrill, Sam Mishelow, Courtney Schaafsma, Greg Starleaf, Legal Counsel Anne Poindexter, and Utility Director Andrew Williams. The audience sheet is attached.

APPROVAL OF MINUTES

A motion was made by Ms. Anderson to approve the July 13, 2009 Board of Trustees Meeting Minutes, and was seconded by Mr. Hagan. The motion was unanimously approved.

Regarding the July 29, 2009 Board Retreat Minutes, Mr. Hand would like a change made to page 2 under Opportunities: Strike "~~Northwest Corridor of Boone County~~" and change to "Southeast Boone County". On page 3, first sentence should read: "Mr. Hagan noted ~~expressed~~ that the Carmel ~~innerconnectivity~~ interconnectivity runs through all of the categories that have been listed."

A motion was made by Mr. Mishelow to approve the amended July 29, 2009 Board Retreat Minutes, and was seconded by Mr. McDonald. The motion was unanimously approved.

ATTORNEY'S REPORTS

Project Updates

Nothing to report at this time.

Report of Pending Litigation

Nothing to report at this time.

UTILITY DIRECTOR'S REPORT

Director's Report and Selected Statistics

Regarding odor complaints, Mr. Williams stated that Mrs. Jones called on July 14, August 3, and August 10, 2009 to complain that the plant's odor was apparently too strong to hold outside family gatherings. One of our staff members, Susan Vallone, also noticed the odor at her home in the Westons on 106th Street. She was directed to call the plant immediately whenever she is aware of the odor at her residence. Mr. Watkins will have new information to share at the next Budget & Finance/Operations meeting regarding machines that can track many types of odor. The monitors installed on the fence lines have not revealed any new information. Mr. Houck commented that he had occasion to stop by the plant at 1:30 p.m. on Saturday afternoon and noticed the prominent odor. At that time, the wind was

slightly from the southwest/southeast. Mr. Houck encourages the other Board members to stop by the plant to experience the odor firsthand. Mr. Watkins is looking into cost effective ways to cover all the tanks. Mr. Williams was directed to communicate with Mr. Bob Holden or someone in his firm to visit the plant and give us feedback on the most cost effective steps to eliminate the odor. The Board would like to have this information available for next month's Board meeting.

Mr. Williams updated the Board members regarding the recent FOG issues on Michigan Road. Three food facilities, Roselli's Pizza, 106th Street Grill, and Veritas Realty (Village Grill), received notices of violation for exceeding the storage capacity of their grease traps. The District also requested that the grease interceptor at Wendy's be emptied for observation and that the interceptor's Tee outlet length be corrected to the proper height and the lateral be jetted out. Each food facility has received a FOG manual and will be following a weekly cleaning schedule instead of a monthly cleaning schedule. Each facility has also paid their \$100 re-inspection fee. FOG manuals will continue to be distributed to food facilities within the next few weeks. Inspections will begin once all the manuals have been distributed. Mr. Houck suggested it would be more efficient to utilize email addresses for mass distribution of information instead of phone calls.

The District is holding a blood drive on Thursday, August 13 and the Board members are invited to participate.

Mr. Williams believes that copies are being made of the preliminary engineers report, along with a cover letter, for the 17 Bakers Corner residents.

The Board members received a new brochure on the regional sewer districts in the state. The IRSDA is working with WFYI to develop a video to educate people on regional sewer districts.

Mr. Williams updated the Board regarding the recent smoke testing and I&I inspections completed at Summerlakes subdivision. The Laurelwood subdivision is scheduled for smoke testing and I&I inspections August 25 through August 27, 2009.

COMMITTEE REPORTS

BUDGET & FINANCE COMMITTEE

Mr. McDonald explained that the by-laws of the District address the approval and signing of contracts by the President, Utility Director, and Board, but do not provide approval limits. The Budget & Finance Committee voted to adopt a contract policy that would allow the Utility Director to approve and sign all contracts up to \$10,000 and require Board approval for contracts above \$10,000.

A motion was made by Mr. McDonald to approve the Contract/Agreement Approval & Signing Policy, and was seconded by Mr. Starleaf. The motion was unanimously approved.

Appnuity is recommending that the District's SQL and Microsoft Windows servers be replaced. Both servers are now out of warranty and need to be upgraded. Ben Garvin, Appnuity representative, was in attendance to answer any questions from the Board members. Total replacement cost will be \$22,625 for the hardware and labor.

A motion was made by Mr. McDonald to amend the capital budget to add \$25,000 for the purchase of two new servers as presented, and was seconded by Ms. Schaafsma. The motion was unanimously approved.

PERSONNEL & BENEFITS COMMITTEE

There are no action items for the Board this evening.

CAPITAL & CONSTRUCTION COMMITTEE

The Capital & Construction Committee reviewed the quotes received for the installation of the natural gas powered backup pumps for LS #4 and LS #10. Walker and Sons Construction Inc. presented the lowest quote of \$33,962 for each lift station. Lift station #4 has a budgeted line item of \$60,000 and lift station #10 has a budgeted line item of \$70,000. In total, the line items are over budget by \$7,560.

A motion was made by Ms. Anderson to approve the pump installation contract to Walker and Sons Construction Inc in the amount of \$33,962 for LS #4, and \$33,962 for LS #10, and amend the capital budget by \$7,560 due to overrun of the line items. The motion was seconded by Ms. Merrill, and was unanimously approved.

Ms. Anderson reviewed the policy for the use of low pressure systems, specifically for Lakewood Gardens and Edgewood subdivisions. There is an increasing demand for sewer service in locations where gravity sewer service is not practical, possible, or feasible. The District considers certain criteria when deciding to make an allowance for the use of a low pressure system for a particular sewer project. The C&C Committee has a strong preference for low pressure systems without the criteria applying, due to cost issues for the property owners in Lakewood Gardens and Edgewood. Mr. Houck stated that low pressure will always be cheaper, but the general consensus is that gravity is best. When certain criterion encourages one over the other, we should consider the low pressure system. Mr. Houck would not like to see this become an economic issue each time because we know that low pressure will be cheaper and people do not want to spend more money than necessary. Mr. Williams explained the difference between the gravity and low pressure systems. After a lengthy discussion between the Board members and staff, Mrs. Poindexter suggested that the policy be revised to include cost as a factor on page 1 of the policy. Discussion continued. The Board did agree that the property owners in each neighborhood should be given a cost comparison analysis of the low pressure and gravity systems. Mr. Houck would like to see the differential in terms of cost per homeowner on a finance basis because of the construction credit. Mr. Hand asked if the District should give the two neighborhoods the option to choose either low pressure or gravity. With past sewer projects, we made the decision to offer one or the other for them. The Board was in agreement that this issue should go back to the Capital & Construction Committee for further discussion.

NEW BUSINESS

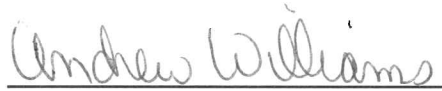
Claims Docket

A motion was made by Ms. Anderson to approve the claims docket, and was seconded by Mr. Mishelow. The motion was unanimously approved.

ADJOURN

A motion was made by Mr. Hagan to adjourn, and was seconded by Ms. Anderson. The motion was unanimously approved. The meeting adjourned at 8:30 P.M.

Respectfully submitted,



Andrew Williams, Utility Director



Eric Hand, Secretary



Ronald Houck, President

Accept the Meeting Minutes:

as Presented
 as Amended