



BOARD OF TRUSTEES MEETING

Monday, April 12, 2010 @ 7:00 P.M.

Minutes

ROLL CALL

Present: President Marilyn Anderson, Vice President Ron Hagan, Secretary Michael McDonald, Treasurer Greg Starleaf, Ron Houck, Jane Merrill, Sam Mishelow, Courtney Schaafsma, Legal Counsel Anne Poindexter, and Utility Director Andrew Williams. The audience sheet is attached.

APPROVAL OF MINUTES

A motion was made by Mr. Houck to approve the March 8, 2010 Board of Trustees Meeting Minutes, and was seconded by Mr. Mishelow. The motion was unanimously approved.

ATTORNEY'S REPORTS

Project Updates

Mrs. Poindexter introduced Kevin Klausing, attorney with Campbell Kyle Proffitt, to Board members. There were no updates to report at this time.

Report of Pending Litigation

Mr. Houck asked if any payments were sent out that resulted from the concrete price fixing lawsuit. Mr. Klausing will follow-up and report his findings to Mrs. Poindexter.

UTILITY DIRECTOR'S REPORT

Director's Report and Selected Statistics

Mr. Williams stated that the 2009 Selected Statistics were copied on heavyweight paper for the Board members to keep in their binders for the remainder of the year.

The District is now at full staff with every position filled. Aaron Strong has returned to work with restrictions, after his ankle injury at the treatment plant.

Even though the month of March brought steady rains with no heavy downpours, our flows still increased during March. The District continues to target I&I.

Mr. Mishelow commented on the creativity of the brochure "Fat-Free Sewers". Ms. Feltner discussed the upcoming brochures that will be included with our monthly sewer invoices.

Mr. Williams told the Board he has not received a response from IDEM to his letter regarding the recent violations at the treatment plant.

Mr. Lewin updated the Board regarding FOG inspections at the Carmel schools in the District.

COMMITTEE REPORTS

BUDGET & FINANCE COMMITTEE

Budget Modification for Manhole Repairs

The Special R&M budget of \$30,000 is over budget by \$15,000 due to repairing leaking manholes discovered during I&I inspections. The Collections staff is requesting an additional \$30,000 from the operating budget to cover manhole repairs for the balance of 2010. A motion was made by Mr. Starleaf to increase the Special R&M budget to \$75,000, and was seconded by Mr. Houck. The motion was unanimously approved.

Mr. McDonald asked for clarification of the 50 manholes that were repaired. Mr. Williams explained that the leaking manholes were found in Homeplace, which is an older part of the District, and the District's policy is to repair manholes within 30 days. Mr. McDonald asked about the possibility of doing quick scans of areas as opposed to in-depth locates to find leaks, especially in light of finding so many leaking manholes in one particular area, and also accelerating the cleaning program from five years to three years. Mr. Williams attributes the large number of repairs in Homeplace to poor installation by the contractor. Mr. Houck suggested checking our records for contractors who worked in Homeplace during that construction period.

First Reading of FOG Ordinance 04-12-10

Ms. Anderson read into the record: FOG Ordinance 04-12-10, An Ordinance Establishing Fats, Oils and Grease Management Program, Enforcement and Administrative Procedures, Amending relevant Ordinance 08-11-08.

Mr. Starleaf stated that this issue was brought back to the Budget & Finance Committee for discussion and additional changes. Due to the number of changes made to the FOG Ordinance at the committee level, legal counsel advised that we hold another first reading of the FOG Ordinance. It was noted that the FOG Ordinance is not directly given to the users; they only receive a FOG manual which explains the District's policies. The B&F Committee is recommending a first reading and publication of the Ordinance, as well as scheduling a public hearing on May 10, 2010.

Mr. Houck would like to amend the FOG Ordinance, page 6, item 7, last sentence to read: On the day after the 36th month, the violation will ~~then become null and void~~ be removed. A motion was then made by Mr. Houck to approve the FOG Ordinance as amended and hold a second reading of the Ordinance at next month's Board meeting. The motion was seconded by Mr. Starleaf and was unanimously approved.

PERSONNEL & BENEFITS COMMITTEE

No Board action items this evening.

CAPITAL & CONSTRUCTION COMMITTEE

Dedications

A motion was made by Mr. Hagan to approve the dedication of the 1204 E. 116th Street Sewer Extension and also Carmel Clay Schools – New Middle School/Creekside (4 manholes and 1179' of 10" SDR 35 PVC Pipe), and was seconded by Mr. Mishelow. The motion was unanimously approved.

Springmill Streams Low Pressure Sewer Project CO#1

Atlas Excavating is requesting an extension of 14 days due to loss of time February 5 to February 14 when heavy snowfalls caused difficulties with utility locates. This will not change the final completion date of May 12, 2010. A motion was made by Mr. Hagan to recommend approval of CO #1 for \$170,000, and was seconded by Mr. Starleaf. The motion was unanimously approved.

Regarding Mr. Houck's question on odor control at the plant, Mr. Williams stated that we received a customer complaint from Mrs. Jerry Jones. The Godwin generator at LS #2 was being tested for flow to our treatment plant through both force mains, creating quite an odor.

OLD BUSINESS

Nothing to report at this time.

NEW BUSINESS

Claims Docket

Mr. Hansen discussed the five unusual invoices listed on the claims docket for Atlas Excavating, Brown Equipment, ITT Water/Wastewater, Oles Engineering, and PERF quarterly payment totaling \$210,000.

A motion was made by Mr. Houck to approve the claims docket, and was seconded by Mr. McDonald. The motion was unanimously approved.

Mr. Starleaf commented on the discussion between Mr. Williams and the Township Trustee regarding a possible buyout of the District's portion of the government building. The District recently met with an appraiser to look at our portion of the building and once we get the final report back, Mr. Williams will develop a summary report with all options for the committee and Board to review.

ADJOURN

A motion was made by Mr. Hagan to adjourn, and was seconded by Mr. Houck. The motion was unanimously approved. The meeting adjourned at 7:47 p.m.

The next Board of Trustees Meeting is scheduled for May 10, 2010 at 7:00 p.m.

Respectfully submitted,

Andrew Williams, Utility Director

Michael McDonald, Secretary

Marilyn Anderson, President

Accept the Meeting Minutes:

___ as Presented

___ as Amended