



Clay Township Regional Waste District

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Board of Trustees Meeting Agenda

Monday, May 9, 2016 @ 7:00 p.m.

Clay Township Government Center

10701 N. College Avenue, Indianapolis, IN 46280

- 1. Roll Call**
- 2. Approval of Meeting Memorandum**
 - a. Board Meeting April 11, 2016
- 3. Indiana Rural Water Association Presentation**
- 4. Public Comment**
- 5. Attorney's Report**
 - a. Project Updates
 - b. Report of Pending Litigation
- 6. Utility Director's Report**
 - a. Director's Report
- 7. Committee Reports**
 - a. Budget & Finance Committee
 - i. First Reading Ordinance #05-09-2016
 - b. Personnel & Benefits Committee
 - c. Capital & Construction Committee
 - i. Dedication – Jacksons Grant Sec. 1B & Drury Plaza sanitary sewers
 - ii. Engineering Services Contract for #1602 Springmill Parallel Interceptor
- 8. Old Business**
 - a. District Name
- 9. New Business**
 - a. Claims Docket
- 10. Adjourn**



BOARD OF TRUSTEES MEETING
 Monday, April 11, 2016 @ 7:00 p.m.
Memorandum

Ms. Anderson called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Board President Marilyn Anderson, Vice President Joe Clark, Treasurer Jane Merrill, Secretary Michael McDonald, Members Eric Hand, Carl Mills, Amanda Foley, Chuck Ford and Steve Pittman. Also in attendance: Legal Counsel Anne Poindexter, Utility Director Drew Williams.

The audience sheet is attached.

APPROVAL OF MEMORANDUM

A motion was made by Ms. Merrill to approve the March 14, 2016 Board Meeting Memorandum, and was seconded by Mr. Mills. The motion was approved unanimously.

PUBLIC COMMENTS

There were no public comments.

ATTORNEY'S REPORT

There were no items to report. Mrs. Poindexter indicated she would report under New Business.

UTILITY DIRECTOR'S REPORT

Mr. Williams reported that the District is fully staffed with the recent addition of Ryan Weddle to the Collections Department, who brings with him 8 years of experience in the wastewater field. Ryan was previously employed by the West Central Conservancy District. Susan Vallone will be retiring on May 6 and staff will have a good bye luncheon for her on Thursday May 5. Faith Richman has been hired to replace Susan and her first day of employment will be April 25.

BUDGET & FINANCE COMMITTEE

There were no action items.

PERSONNEL & BENEFITS COMMITTEE

Two additional summer interns will be hired this summer to help during the peak season.

CAPITAL & CONSTRUCTION COMMITTEE

A motion was made by Ms. Foley to accept the dedication of the Jackson's Grant Section 1A sanitary sewers and was seconded by Mr. Pittman. The motion was approved unanimously.

Mr. Merkle reported that staff is working on the 106th Street force main project, which commenced a little over a year ago. All but 2 easements have been obtained at this time. The needed easements are on either side of Ditch Road at the 106th Street roundabout. The project is critical for moving wet weather flows over to the District's WWTP. Staff is negotiating with the 2 property owners. Mr. Pittman asked if both of those properties will have access to the sewer system. Mr. Merkle indicated that they would not have access since the proposed line is a force main. The easements would be 20 feet off of the right of way on either side of Ditch Road and a control cabinet will be located on one of the parcels. Mr. Pittman asked how high above ground would the structure be. Mr. Merkle indicated that the control cabinet is about 5' tall. Mr. Mills asked when the project would begin since there is a golf tournament at Crooked Stick this September. Mr. Merkle would begin the project as soon as the easements are obtained and the District has agreed that there will not be any equipment near Crooked Stick Golf Club two weeks before and during the tournament in September.

A motion was made by Mr. Mills to make a formal offer of Uniform Acquisition to the remaining 2 property owners for which the necessary easements have not been obtained. They will be given 10 days to respond, after which time Mrs. Poindexter will begin the condemnation process, and was seconded by Ms. Foley. The motion was approved unanimously.

OLD BUSINESS

Mr. Williams reported that the plans for the 40th Anniversary Recognition have been readjusted for a date in late June, to be finalized once Board Members check their schedules.

Mr. Williams stated that the work on a name change has been slow. Ms. Merrill recommended that five names be suggested and put before the Board for consideration. This would help with the evaluation and decision process.

NEW BUSINESS

Mr. Merkle presented the I&I Pilot Project to address the Basin 1 wet weather issues as well as wet weather flow in the LS #2 area. (Presentation is attached.)

A motion was made by Ms. Merrill to approve the docket in the amount of \$863,467.29 and was seconded by Mr. Mills. The motion was approved unanimously.

Mrs. Poindexter announced the dissolution of Campbell Kyle Proffitt as of the end of April. As of May 1, Mrs. Poindexter will be with Altman Poindexter & Wyatt LLC.

ADJOURN

At 7:50 p.m. a motion was made by Mr. Mills to adjourn the meeting and was seconded by Mr. Hand. The motion was approved unanimously.

The next Board of Trustees Meeting is scheduled for Monday, May 9, 2016 at 7:00 p.m.

Respectfully submitted,



Andrew Williams
Utility Director

Approved:

As Presented
 As Amended

Michael McDonald, Secretary

Marilyn Anderson, President



Clay Township Regional Waste District

www.ctrwd.org Phone (317) 844-9200 Fax (317) 844-9203

BOARD OF TRUSTEES MEETING

at Clay Township Government Center

April 11, 2016

Please sign in:

Name	Address	Phone
<i>Don Hansen</i>	<i>CTRWD</i>	
<i>Sgt Walker</i>	<i>'i</i>	
<i>Lyette</i>	<i>n</i>	
<i>W. Parker</i>	<i>n</i>	
<i>Jeni Keylyz</i>	<i>n</i>	

Clay Township Regional Waste District
2016

Selected Statistics 2016 Summary	January	February	March	April	2016 Monthly Average	2016 YTD	2015 Monthly Avg Through April	2015 Total Through April
Maintenance Information								
Lateral Inspections	15	31	37	29	28	112	27	108
Certified I&I Inspections	46	53	41	52	48	192	51	203
Failed I&I Inspections	0	0	0	0	0	0	0	0
Sewer Locates	213	361	539	728	460	1,841	727	2,909
Manholes Added	50	14	0	24	22	88	32	129
Total # of Manholes	5,642	5,656	5,656	5,680	n/a	5,680	n/a	5,443
Manholes Inspected	2	61	64	47	44	174	47	189
Feet of Sewer Added	11,383	5,556	0	4,936	5,469	21,875	2337	9,348
Total Footage of Sewers	1,535,114	1,540,670	1,540,670	1,545,606	n/a	1,545,606	n/a	1,501,939
Feet of Sewer Televised	30,157	37,076	15,763	23,138	26,533	106,134	0	0
Feet of Sewer Cleaned	0	0	15,688	13,863	7,388	29,551	0	0
Overflows	0	0	1	0	0	1	0	1
Carmel Utilities (Station 1) Info								
Rainfall / Precipitation (inches)	0.96	1.32	4.32	3.26	2.47	9.86	2.37	9.47
Total Flow (gallons)	62,700,000	45,490,000	69,339,000	57,981,000	58,877,500	235,510,000	52,008,000	208,030,000
Average Daily Flow (gallons)	2,022,581	1,568,621	2,237,000	1,932,700	1,940,225	n/a	1,742,000	n/a
Minimum Flow (gallons)	1,060,000	1,320,000	1,758,000	1,590,000	1,432,000	1,060,000	1,193,000	1,150,000
Michigan Road Plant Info								
Total Flow (gallons)	75,858,000	77,547,000	83,012,000	79,780,000	79,049,000	316,197,000	84,198,000	336,793,000
Maximum Daily Flow (gallons)	3,065,000	5,177,000	3,302,000	3,911,000	3,864,000	5,177,000	3,750,000	5,307,000
Average Daily Flow (gallons)	2,447,032	2,674,034	2,677,806	2,659,200	2,615,000	2,677,806	2,802,000	n/a
Minimum Daily Flow (gallons)	2,217,000	2,245,000	2,027,000	2,344,000	2,208,000	2,027,000	2,201,000	1,974,000
Total Flow to Both Plants	138,558,000	123,037,000	152,351,000	137,761,000	137,927,000	551,707,000	136,206,000	544,823,000
Biosolids Handling								
Wasted (Biosolids) (gallons)	1,436,740	1,093,400	1,564,940	1,572,000	1,417,000	5,667,000	1,675,000	6,699,450
Dewatered (gallons)	432,000	252,000	340,000	544,000	392,000	1,568,000	780,000	3,118,400
Digested Sludge Withdrawn (gals)	646,400	649,800	655,100	612,000	641,000	2,563,000	865,000	3,458,300
Customer Information								
New Sewer Service Accounts	25	25	20	22	23	92	22	88
Permits Issued	21	39	42	51	38	153	24	97



BUDGET & FINANCE COMMITTEE

Friday, April 29, 2016 @ 7:30 A.M.

Memorandum

Present: Committee Chair Jane Merrill, Committee Members Eric Hand and Carl Mills, Legal Counsel Anne Poindexter, Utility Director Drew Williams, Controller Ron Hansen, and Customer Service Manager Terri Kreyling.

Ms. Merrill called the meeting to order at 7:34 a.m.

User Rate Ordinance— User Rate Ordinance 05-09-2016 includes a 5% increase to the monthly user rates that was included in the 2016 Budget. The rates would become effective for service beginning July 1, 2016. The rate of \$28.96 for 7000 gallons consumption will increase to \$30.40. The fees and charges listed in the other sections are included to replace old ordinances and do not include any increases. The Committee will present Rate Ordinance 05-09-2016 at the May board meeting for a first reading.

Financial Statements and Investments – Mr. Hansen reviewed the financial statements for March. All of the variances are positive with higher sales and lower expenses for the month and year. Mr. Hansen noted that Wages were over budget due the Collections Superintendent position that was not budgeted and the first payout of the health insurance waiver incentives of \$4,000.

Mr. Hansen noted an opportunity to invest funds in a Fifth Third bank money market account. The proposal is being evaluated.

Other Business –

Ms. Merrill asked how the FOG program is doing. Mr. Williams reported that the Pretreatment Specialist is being proactive on the inspections and notifying the businesses of near violations so that cleaning can be completed. Staff will be targeting specific neighborhoods with a mailer that shows their respective subdivision sign on the front and indicates that the neighborhood is having issues with excessive FOG discharges. The mailer will indicate what should be done to reduce this problem.

Ms. Merrill inquired about the progress with Basin 1 wet weather issues. Mr. Williams said that the I&I Project approved a few months ago by the Board is still underway and includes manhole and casting repairs throughout the area. The wet weather flow spikes have been reduced dramatically. The televising pilot project of the laterals in a neighborhood in Basin 1 will provide information to determine the severity of the I&I problem in private laterals.

Mr. Williams reported that the Cedar Point sewer installation is 90% complete and testing of the system has begun. Letters will be sent out to residents once the system is complete and ready for connections.

Mr. Williams reminded the Committee that several months ago Ms. Kreyling discovered that a property owner on Tara Ct. in the Edgewood subdivision had not paid their construction costs. This was overlooked during the transition of the former Director of Customer Service to the current Customer Service Manager. Staff mailed the property owner a letter regarding the matter to which the owner replied with a hardship request letter for the \$13,000 owed. Mrs. Poindexter will review the account and ordinance to determine how to proceed.

Mr. Williams reported that the recently hired Collections Superintendent is no longer with the company. The filling of this position will be re-evaluated.

Requests for service are coming in from outside of our territory, mainly in the northwest sector. Staff will research the best way to respond to these requests.

The meeting was adjourned at 8:21 a.m.

The next meeting is scheduled for Friday, May 27, 2016 at 7:30 a.m.

Respectfully submitted,



Ron Hansen
Controller

2016 Monthly Sewer Rates

(per 7,000 gallons)

CTRWD:	current	\$28.96
	new - 5% increase	\$30.40
Fishers		\$31.00
HSE		\$34.63
Carmel		\$36.91
Noblesville		\$37.68
Zionsville		\$44.50
Indianapolis		\$50.83
Sheridan		\$66.58
Westfield		\$75.10

ORDINANCE NO. 05-09-2016

An ordinance establishing a new District wide schedule of monthly user rates and charges to be collected from the owners of property served by the sewage works of the District and matters connected therewith, replacing Ordinance 05-11-2015, 05-13-2013, 04-09-2012 and 09-13-2004.

WHEREAS, based upon the District’s 2016 Budget, it is advisable to update the schedule of rates and charges previously established pursuant to Ordinance 05-11-2015, 05-13-2013, 04-09-2012 and 09-13-2004; and

WHEREAS, the Board of Trustees desires to change the schedule of monthly user charges,

Now, therefore, be it ordained by the Board of Trustees of the Clay Township Regional Waste District, Indiana:

Section 1. The schedule of monthly user charges set forth on Exhibit A-1 attached hereto and incorporated herein shall supersede and replace the monthly user charges set forth on Exhibit A-1 of Ordinance 05-11-2015.

Section 2. The Application fee shall be \$150.00 and replaces the rate established under 05-13-2013.

Section 3. The Return Check Charge for NSF (Non-Sufficient Funds) shall be charged in the amount of \$30.00 per check and replaces the rate established under 04-09-2012.

Section 4. A Reinspection fee of \$100.00 shall be charged to the property owner for each reinspection if a property fails an inspection or requires more than two inspections. This fee replaces the rate established under 09-13-2004.

Section 5. The invalidity of any section, clause, sentence, or provision of this Ordinance shall not affect the validity of any part of this Ordinance which can be given effect without such invalid part or parts.

Section 6. The revised monthly user rates shall become effective for service received July 1, 2016 and thereafter.

PASSED AND ADOPTED by the Board of Trustees of the Clay Township Regional Waste District on the ____ day of _____, 2016.

BOARD OF TRUSTEES: _____ **Approve** **Oppose** **Abstain**

Marilyn Anderson _____
Board of Trustees President

<u>BOARD OF TRUSTEES – continued:</u>	<u>Approve</u>	<u>Oppose</u>	<u>Abstain</u>
<u>Joseph Clark</u> <u>Board of Trustees Vice President</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Michael McDonald</u> <u>Board of Trustees Secretary</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Jane Merrill</u> <u>Board of Trustees Treasurer</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Amanda Foley</u> <u>Board of Trustees Member</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Chuck Ford</u> <u>Board of Trustees Member</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Eric Hand</u> <u>Board of Trustees Member</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Carl Mills</u> <u>Board of Trustees Member</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Steve Pittman</u> <u>Board of Trustees Member</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST:

Andrew Williams – Utility Director

EXHIBIT A-1

CLAY TOWNSHIP REGIONAL WASTE DISTRICT

SCHEDULE OF PROPOSED MONTHLY USER CHARGES

Metered Users:

	<u>User Charge</u>	<u>Capital Costs</u>	<u>Total</u>
(1) Treatment Rate:			
Per 1,000 gallons of sewage flow, if measured or per 1,000 gallons of water usage if sewage flow is not measured	\$2.600		\$2.600
(2) Base Rate – per month, as follows:			
5/8 inch water meter	12.20		12.20
3/4 inch water meter*	12.20		12.20
3/4 inch water meter	15.37		15.37
1 inch water meter*	12.20		12.20
1 inch water meter	24.09		24.09
1 ¼ inch water meter	36.01		36.01
1 ½ inch water meter	50.30		50.30
2 inch water meter	83.64		83.64
3 inch water meter	186.85		186.85
4 inch water meter	321.80		321.80
6 inch water meter	726.67		726.67
8 inch water meter	1,291.08		1,291.08

* Residential customers with a 3/4 inch meter or 1 inch meter shall be charged a base charge for a 5/8 inch meter.

EXHIBIT A-1

CLAY TOWNSHIP REGIONAL WASTE DISTRICT

SCHEDULE OF PROPOSED MONTHLY USER CHARGES

Unmetered Users:

	<u>User Charge</u>	<u>Capital Costs</u>	<u>Total</u>
<u>Residential:</u>			
Single family residence/unit	\$30.40		\$30.40
Apartment or trailer court/unit	22.80		22.80
Duplexes	60.80		60.80
Triplexes	91.20		91.20
<u>Commercial:</u>			
Retail establishment:			
First 3 employees	30.40		30.40
Each additional employee	7.60		7.60
Gasoline service station:			
With car wash facilities	68.45		68.45
W/O car wash facilities	45.63		45.63
Restaurants, drive-ins and taverns with eating and/or drinking facilities:			
First 2 employees	30.40		30.40
Each additional employee	10.03		10.03
Laundromats – per washer	22.80		22.80
Car wash, manual – per bay	68.45		68.45
Professional Office:			
First 2 employees	30.40		30.40
Each additional employee	10.03		10.03

EXHIBIT A-1

CLAY TOWNSHIP REGIONAL WASTE DISTRICT

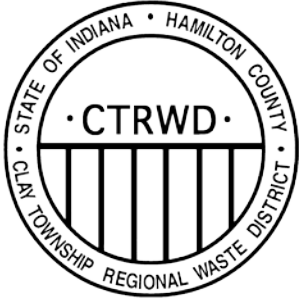
SCHEDULE OF PROPOSED MONTHLY USER CHARGES

Unmetered Users:

	<u>User Charge</u>	<u>Capital Costs</u>	<u>Total</u>
<u>Government/Institutional:</u>			
School/student:			
First 25 students	\$30.40		\$30.40
Each additional student	1.21		1.21
Churches, lodges and veterans organizations w/o eating and/or drinking facilities:			
For each 200 members or fraction thereof	30.40		30.40
Government offices:			
First 3 employees	30.40		30.40
Each additional employee	7.60		7.60
<u>Industrial (sanitary flow only):</u>			
First 3 employees	30.40		30.40
Each additional employee	7.60		7.60

For the service rendered to the Clay Township Regional Waste District, said District shall be subject to the same rates and charges herein above provided, or to rates and charges established in harmony therewith.

In order to recover the cost of monitoring industrial wastes, the District shall charge the user the actual cost of the monitoring. This charge will be reviewed and revised on the same basis as all other rates and charges in the ordinance.



Clay Township Regional Waste District

www.ctrwd.org Phone (317) 844-9200 Fax (317) 844-9203

PERSONNEL & BENEFITS COMMITTEE MEETING

Monday, April 25, 2016 @ 7:30 A.M.
10701 N. College Ave, Suite A, Indianapolis, IN 46280

MEETING CANCELLED

Next Meeting: May 23, 2016 @ 7:30 A.M.



CAPITAL & CONSTRUCTION COMMITTEE

Monday, May 2, 2016 @ 4:30 P.M.

Memorandum

Present: Committee Chair Amanda Foley, Committee Members Marilyn Anderson and Steve Pittman, Utility Director Andrew Williams, Engineering Manager Wes Merkle, District Engineer Ryan Hartman, Legal Counsel Anne Hensley Poindexter.

Ms. Foley called the meeting to order at 4:37 p.m.

Public Comments – There were no public comments.

Dedications – Mr. Hartman reported sanitary sewers for Drury Plaza and Jackson's Grant Section 1B are complete and ready for acceptance. The Committee will recommend the Board accept the dedication of Drury Plaza and Jackson's Grant Section 1B.

#1602 Springmill Parallel Interceptor engineering services – Mr. Merkle reported that in early April staff issued a Request for Proposals to three engineering firms to provide consulting services for this subject project. Staff reviewed their responses and recommends GRW Engineers, Inc. to complete the work, which includes engineering design, permitting, easement acquisition, bidding and construction administration services.

The Committee will request the Board approve the professional services contract with GRW Engineers, Inc. in an amount not to exceed \$75,200. Note this amount does not include easement acquisition services; the scope of easement acquisition services will be determined during the design process.

New Service Area Inquiries – Mr. Hartman received a call from Mr. Byrum regarding a 32 acre site near 146th street and Shelborne Road. Citizens Westfield told him it would be about 10 years until they extend service to that area. The District can service this parcel with existing gravity sewers nearby. However, since the parcel is not in the District's service area the property owner would need to request Citizens Westfield ask us to provide service. We also got a call regarding a 4 acre parcel nearby and north of 146th Street. Citizens told them to call us regarding sewer service. Mr. Williams will meet with Citizens Westfield representatives later this week to discuss servicing these parcels and others in the area.

Mr. Williams will have more information to present at the board meeting on Monday, May 9.

Queen's Manor and Estancia neighborhood sewer projects – The District has received several calls from property owners in this area requesting sewer service. Both subdivisions are currently unsewered. Staff recommends extending service to both subdivisions by low pressure systems. Mr. Hartman provided a 2009 study showing the construction layout. Easements should not be a problem. Next month staff will recommend a consultant to complete the design for this project. Once design is complete and a cost estimate is available staff will present the proposed project to the Board for consideration. Ms. Anderson requested that staff provide property owners with the same fact sheet used for the Cedar Point subdivision.

UPDATES

LS # 16 was vandalized over the weekend. Vandals ripped the doors open to access the interior of the control panel. In addition to damaged control panel doors, staff found several removed relays, missing locks, a damaged overhead light and a damaged flow meter. One of the two pumps was not working. Zionsville police were called and a report was made. An insurance claim maybe made depending on the amount of damage and the deductible. This is the first instance of vandalism in the 11 years Mr. Williams has been with the District.

Mr. Hartman is working with a developer requesting service for a large horse stable at the southwest corner of 146th Street at Shelborne Road. District policy requires the developer to extend sewers to the furthest property line. However, only a 40 acre parcel would be serviced by extending sewers now. The Committee requested staff to request easements across the property that would one day allow sewers to be extended across the property, and to discuss subdividing with the developer to reduce connection fees.

1. Capital Projects & Construction

#1502 – Lift Station 2 upgrades will be nearly complete this month. The large VFDs and generator, items which had the longest lead time, were recently delivered to the site. Crews will finish installing remaining equipment in the coming weeks.

#1503 – NE Regional Lift Station (Jackson's Grant) – this project is at substantial completion. Crews are working through final punch list items.

#1504 – LS 17 Odor Control – staff is researching technology and expects to have new odor control equipment installed this year. Several three year old manholes were recently found to be badly deteriorated due to high hydrogen sulfide exposure, which is the source of the odor.

#1505 – WWTP Odor Control Upgrades – Design work will be complete shortly with bids received in the coming weeks. New equipment will be installed this year.

#1506 – Basin 1 Wet Weather Solutions – Manhole rehab work continues and is approximately 60-70% complete.

#1509 – Ream Creek sewer relocation project – this project remains on hold while a fiber optic company relocates its lines that are in conflict with our sewers. Sewer relocation work should resume in a few weeks.

#1510 – Cedar Point Sewer Extension – most of the pipes have been installed; testing and cleanup should be complete in the next few weeks.

#1601 – 106th Street Parallel Force Main – Plans are being finalized. Remaining two property owners have committed to granting easements. Bids will be received late June.

#1602 – Springmill Parallel Interceptor – the design contract will be presented to the Board at Monday's meeting for approval. It will provide additional capacity to that area.

Mr. Williams reported that the new Collections Superintendent did not complete the 90 day orientation period. He will consider how to best fill this position.

Mr. Merkle reported that in the near future the staff will be bringing several design service agreements to the committee for improvements to Lift Station 8 and the Michigan Road WWTP.

Ms. Anderson encouraged the committee to submit potential names for the District. She suggested not specifying the location in the name but instead focus more along the lines of water recovery. A new name could be in place before the 40th anniversary celebration in June.

The meeting was adjourned at 5:55 p.m.

Date and time for next meeting: Monday, June 6, 2016 at 4:30 p.m.

Respectfully submitted,



Wes Merkle
Engineering Manager



MEMORANDUM

To: Board of Trustees

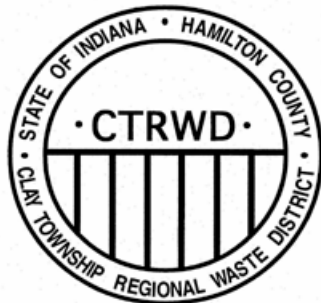
From: Ryan Hartman

Date: May 2, 2016

Subject: Dedication

Jackson's Grant Sections 1B & The Drury Plaza is complete and ready for acceptance.

Recommended Action: Accept the dedication of Jackson's Grant Sections 1B & Drury Plaza sanitary sewers.



MEMORANDUM

To: Board of Trustees

From: Wes Merkle

Date: May 2, 2016

**Subject: Project #1602 Springmill
Parallel Interceptor**

In early April staff issued a Request for Proposals to three firms to provide consulting services for the subject project. Staff reviewed their responses and recommends GRW Engineers, Inc. to complete the work, which includes engineering design, permitting, easement acquisition, bidding and construction administration services.

Recommended Action: Approve the professional services contract with GRW Engineers, Inc. in an amount not to exceed \$75,200. Note, this amount does not include easement acquisition services; the scope of easement acquisition services will be determined during the design process.

Clay Township Regional Waste District

9.a.

Register of Claims

For the period 4/12/2016 through 5/9/2016

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Accurate Laser Systems, Inc.	Operating	4/12/16	8301	\$1,339.95	\$1,339.95	CIP - locating equipment
IUPPS	Operating	4/12/16	8302	\$1,026.95	\$1,026.95	Locates
IWEA	Operating	4/12/16	8303	\$65.00	\$65.00	CS-I Certification Exam
Towne East Development, LLC	Operating	4/12/16	8304	\$6,500.00	\$6,500.00	Refund deposit for Towne Oak Estates
SITECH of Indiana, LLC	Operating	4/12/16	8305	\$9,470.00	\$9,470.00	CIP - GPS unit
Wes Merkle	Operating	4/12/16	8306	\$71.85	\$71.85	Expense Reimbursement
White's Ace Hardware-Carmel	Operating	4/12/16	8307	\$6.28	\$6.28	Office supplies
Allison Payment Systems LLC	Operating	4/12/16	8308	\$4,935.10	\$4,935.10	Prepaid Postage-March
Allison Payment Systems LLC	Operating	4/12/16	8308	\$3,299.82	\$3,299.82	Billing Services-March
PNC Bank	Operating	4/12/16	8309	\$3,781.56	\$3,781.56	CC Expenses-March
Melanie Toy	Interceptor	4/12/16	8310	\$3,060.00	\$3,060.00	Easement - 106th St FM - Proj 1601
Matt Starr	Operating	4/12/16	8311	\$113.40	\$113.40	Travel/Mileage-On Call
Andy & Lori Wilson	Interceptor	4/12/16	8312	\$3,150.00	\$3,150.00	Easement - 106th St FM - Proj 1601
Community Occupational Health Services	Operating	4/12/16	8313	\$79.00	\$79.00	Random CDL testing
Quench USA, Inc.	Operating	4/12/16	8314	\$99.00	\$99.00	Water service - office
Ray Clemens	Operating	4/12/16	8315	\$400.00	\$400.00	Plant custodial service
Team 360 Services Group	Operating	4/12/16	8316	\$4,795.49	\$4,795.49	CIP - Orbal flow control
Hamilton County Recorder	Operating	4/12/16	8317	\$50.00	\$50.00	RIs of Contract Acct Lien
Indiana State Central Collection Unit	Operating	4/12/16	8318	\$256.00	\$256.00	4/13 garnishment
IPL	Operating	4/13/16	8319	\$23.26	\$23.26	LS 18
IPL	Operating	4/13/16	8319	\$4,450.10	\$4,450.10	LS 2
IPL	Operating	4/13/16	8319	\$32.40	\$32.40	LS 24
IPL	Operating	4/13/16	8319	\$101.63	\$101.63	LS 3
IPL	Operating	4/13/16	8319	\$630.35	\$630.35	LS 8
IPL	Operating	4/13/16	8319	\$382.23	\$382.23	LS 9
IPL	Operating	4/13/16	8319	\$1,241.83	\$1,241.83	LS 10
IPL	Operating	4/13/16	8319	\$69.81	\$69.81	LS 12
IPL	Operating	4/13/16	8319	\$47.01	\$47.01	LS 20
IPL	Operating	4/13/16	8319	\$24.09	\$24.09	LS 22
IPL	Operating	4/13/16	8319	\$23.26	\$23.26	LS 25
Vectren Energy Delivery	Operating	4/13/16	8320	\$17.00	\$17.00	LS 10
Vectren Energy Delivery	Operating	4/13/16	8320	\$51.89	\$51.89	LS 2
Vectren Energy Delivery	Operating	4/13/16	8320	\$17.00	\$17.00	LS 4
Crooked Stick Golf Club, Inc.	Interceptor	4/15/16	8321	\$3,060.00	\$3,060.00	Easement - 106th St FM - Proj 1601
Dell Marketing L.P.	Operating	4/15/16	8322	\$2,811.36	\$2,811.36	Computer Expense
Jason Lewin	Operating	4/15/16	8323	\$102.60	\$102.60	Travel/Mileage-On Call
AT&T Mobility	Operating	4/18/16	8324	\$807.56	\$807.56	LS Phone Service
Bright House Networks	Operating	4/18/16	8325	\$224.00	\$224.00	Office Internet Service
Carmel Utilities	Operating	4/18/16	8326	\$93,866.98	\$93,866.98	Treatment-March

Clay Township Regional Waste District

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Register of Claims

For the period 4/12/2016 through 5/9/2016

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Carmel Utilities	Operating	4/18/16	8326	\$1,023.90	\$1,023.90	Meter Reads-March
Carmel Utilities	Operating	4/19/16	8327	\$10.89	\$10.89	LS 1 Water
Carmel Utilities	Operating	4/19/16	8327	\$18.63	\$18.63	LS 2 Water
Anthem Blue Cross Blue Shield	Operating	4/20/16	8328	\$24,152.79	\$24,152.79	Health insurance - May
U.S. Postal Service	Operating	4/20/16	8329	\$1,220.00	\$1,220.00	Annual PO box caller service fee
Reliance Standard Life Insurance Co	Operating	4/21/16	8330	\$2,524.38	\$2,524.38	Dental Insurance
Reliance Standard Life Insurance Co	Operating	4/21/16	8331	\$764.08	\$764.08	STD/LTD Insurance
Town of Zionsville Parks	Operating	4/21/16	8332	\$250.00	\$250.00	Zionsville Creekfest & related activities
Scot Watkins	Operating	4/22/16	8333	\$55.08	\$55.08	Mileage
Citizens Energy Group	Operating	4/25/16	8334	\$35.38	\$35.38	Plant Water
Joe Hood	Operating	4/25/16	8335	\$83.70	\$83.70	Travel/Mileage-On Call
Citizens Energy Group	Operating	4/25/16	8336	\$1,150.80	\$1,150.80	Billing Services
Pulte Group, Inc.-Indiana	Operating	4/25/16	8337	\$3,037.50	\$3,037.50	Refund-Double Pymnt-Inv 1304 Hidden Pines
Indiana State Central Collection Unit	Operating	4/26/16	8338	\$256.00	\$256.00	32C01-0301-JP-9
Ron Hansen	Operating	4/26/16	8339	\$85.32	\$85.32	Cleaning Supplies-Gov't Center
AFLAC	Operating	4/28/16	8340	\$451.04	\$451.04	Employee Deferred Liability
AT & T	Operating	4/28/16	8341	\$700.74	\$700.74	Plant Internet Service
AT&T	Operating	4/28/16	8342	\$217.70	\$217.70	Plant Phone Service
Duke Energy	Operating	4/28/16	8343	\$2,033.27	\$2,033.27	LS 1
Duke Energy	Operating	4/28/16	8343	\$55.54	\$55.54	LS 6
Duke Energy	Operating	4/28/16	8343	\$396.69	\$396.69	LS 4
Duke Energy	Operating	4/28/16	8343	\$136.83	\$136.83	LS 5
Duke Energy	Operating	4/28/16	8343	\$156.71	\$156.71	LS 21
Duke Energy	Operating	4/28/16	8343	\$247.05	\$247.05	LS 26
Duke Energy	Operating	4/28/16	8343	\$140.70	\$140.70	LS 19
Vectren Energy Delivery	Operating	4/28/16	8344	\$698.97	\$698.97	Plant Gas Service
AT&T Mobility	Operating	4/28/16	8345	\$5,000.00	\$5,000.00	CIP-Tablets
AT&T Mobility	Operating	4/28/16	8345	\$1,928.14	\$1,928.14	Employee Mobile Service
Terri Kreyling	Operating	4/29/16	8346	\$28.94	\$28.94	Travel/Mileage-Ham Co-Bank
Duke Energy	Operating	5/4/16	8347	\$14,274.20	\$14,274.20	Plant
Duke Energy	Operating	5/4/16	8347	\$688.08	\$688.08	LS 14
Duke Energy	Operating	5/4/16	8347	\$198.04	\$198.04	LS 11
Duke Energy	Operating	5/4/16	8347	\$809.59	\$809.59	LS 17
Duke Energy	Operating	5/4/16	8347	\$314.90	\$314.90	LS 23
Duke Energy	Operating	5/4/16	8347	\$200.77	\$200.77	LS 16
Hamilton County Treasurer	Operating	5/4/16	8348	\$75.00	\$75.00	Ditch Assessment - LS 2
Hamilton County Treasurer	Operating	5/4/16	8348	\$75.00	\$75.00	LS 2 Additional
Hamilton County Treasurer	Operating	5/4/16	8348	\$75.00	\$75.00	Ditch Assessment - LS 3
Hamilton County Treasurer	Operating	5/4/16	8348	\$65.00	\$65.00	Ditch Assessment - LS 5

Clay Township Regional Waste District

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Register of Claims

For the period 4/12/2016 through 5/9/2016

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Hamilton County Treasurer	Operating	5/4/16	8348	\$5.00	\$5.00	Ditch Assessment - LS 9
Hamilton County Treasurer	Operating	5/4/16	8348	\$75.00	\$75.00	Ditch Assessment - LS 21
Hamilton County Treasurer	Operating	5/4/16	8348	\$75.00	\$75.00	Ditch Assessment - LS 23
Hamilton County Treasurer	Operating	5/4/16	8348	\$75.00	\$75.00	Ditch Assessment - LS 24
Hamilton County Treasurer	Operating	5/4/16	8348	\$65.00	\$65.00	Ditch Assessment - LS 26
Hamilton County Treasurer	Operating	5/4/16	8348	\$75.00	\$75.00	Ditch Assessment - 10701 N College
Hamilton County Treasurer	Operating	5/4/16	8348	\$75.00	\$75.00	Ditch Assessment - 10801 N College
ACE Technologies, LLC	Reserve for Repl.	5/9/16	8349	\$1,650.00	\$1,650.00	CIP - LS 1 VFD Repl - Proj 1501
Graves Plumbing Company, Inc.	Reserve for Repl.	5/9/16	8350	\$300,839.83	\$300,839.83	CIP - LS 2 Pump Repl - Proj 1502 - Pay App 5
Strand Associates, Inc.	Reserve for Repl.	5/9/16	8351	\$1,630.97	\$1,630.97	CIP-LS 2 Pump Repl-Proj 1502
Strand Associates, Inc.	Interceptor	5/9/16	8352	\$1,155.26	\$1,155.26	CIP - NE Regional LS - Proj 1503
Aaron Strong	Operating	5/9/16	8353	\$30.00	\$30.00	Cell phone reimbursement
Accurate Laser Systems, Inc.	Operating	5/9/16	8354	\$16.00	\$16.00	Engineering
ACE Technologies, LLC	Operating	5/9/16	8355	\$400.00	\$400.00	CIP - Orbal Flow Control
ACE Technologies, LLC	Operating	5/9/16	8355	\$9,000.00	\$9,000.00	Plant service
Allied Ott Petroleum Equipment	Operating	5/9/16	8356	\$340.00	\$340.00	Lift Station R&M
Allied Ott Petroleum Equipment	Operating	5/9/16	8356	\$367.50	\$367.50	Lift Station R&M
Amanda Foley	Operating	5/9/16	8357	\$100.00	\$100.00	Board fees
Baker-Peterson, LLC	Operating	5/9/16	8358	\$480.00	\$480.00	Locating for LS1 FM
BDI	Operating	5/9/16	8359	\$528.65	\$528.65	Plant R&M
BL Anderson Company, Inc.	Operating	5/9/16	8360	\$300.00	\$300.00	Plant R&M
Brenntag Mid-South, Inc.	Operating	5/9/16	8361	\$3,913.75	\$3,913.75	Alum-Plant Chemical
Campbell Kyle Proffitt LLP	Operating	5/9/16	8362	\$575.00	\$575.00	Drury Homes - dedication
Campbell Kyle Proffitt LLP	Operating	5/9/16	8362	\$4.60	\$4.60	CIP - 106th St Forcemain
Campbell Kyle Proffitt LLP	Operating	5/9/16	8362	\$1,000.00	\$1,000.00	Political Subdivision - legal
Carl S. Mills	Operating	5/9/16	8363	\$250.00	\$250.00	Board fees
Central Industrial Contractors	Operating	5/9/16	8364	\$802.00	\$802.00	CIP-Orbal Flow Control
Charles Ford	Operating	5/9/16	8365	\$50.00	\$50.00	Board fees
Community Employer Health	Operating	5/9/16	8366	\$387.42	\$387.42	EAP program - insurance
Community Occupational Health Services	Operating	5/9/16	8367	\$47.00	\$47.00	New employee testing
Connect Electric Inc	Operating	5/9/16	8368	\$2,065.50	\$2,065.50	LS R&M
Connect Electric Inc	Operating	5/9/16	8368	\$836.00	\$836.00	Plant R&M
Connect Electric Inc	Operating	5/9/16	8368	\$548.00	\$548.00	Plant R&M
Continental Research Corporation	Operating	5/9/16	8369	\$558.00	\$558.00	Plant R&M
Continental Utility Solutions, Inc.	Operating	5/9/16	8370	\$1,500.00	\$1,500.00	Annual customer web portal hosting
DLZ Indiana, LLC	Operating	5/9/16	8371	\$3,300.00	\$3,300.00	Construction Observ-Sunrise on the Monon
Element Materials Technology Daleville, LLC	Operating	5/9/16	8372	\$298.00	\$298.00	Sewer Sampling
Eric Hand	Operating	5/9/16	8373	\$150.00	\$150.00	Board fees
Eric Luis Delacruz	Operating	5/9/16	8374	\$30.00	\$30.00	Cell phone reimbursement

Clay Township Regional Waste District

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Register of Claims

For the period 4/12/2016 through 5/9/2016

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
Fastenal Company	Operating	5/9/16	8375	\$966.84	\$966.84	Plant R&M
Fastenal Company	Operating	5/9/16	8375	\$449.99	\$449.99	Plant R&M
Grainger	Operating	5/9/16	8376	\$325.44	\$325.44	Plant R&M
Hach Company	Operating	5/9/16	8377	\$244.31	\$244.31	Sewer Sampling
Hach Company	Operating	5/9/16	8377	\$276.94	\$276.94	Sewer Sampling
HWC Engineering	Operating	5/9/16	8378	\$2,000.00	\$2,000.00	CIP-Rear Creek Sewer Reloc.-Proj-1509
IUPPS	Operating	5/9/16	8379	\$1,829.70	\$1,829.70	Locates
Jane B. Merrill	Operating	5/9/16	8380	\$150.00	\$150.00	Board fees
Jeffrey Martin	Operating	5/9/16	8381	\$30.00	\$30.00	Cell phone reimbursement
Joseph R. Clark	Operating	5/9/16	8382	\$100.00	\$100.00	Board fees
Kermin Huntley	Operating	5/9/16	8383	\$30.00	\$30.00	Cell phone reimbursement
Marilyn Anderson	Operating	5/9/16	8384	\$150.00	\$150.00	Board fees
Marketpro, Inc.	Operating	5/9/16	8385	\$179.42	\$179.42	Uniforms
McAfee, Inc.	Operating	5/9/16	8386	\$119.20	\$119.20	Computer Expense
Merrell Brothers, Inc.	Operating	5/9/16	8387	\$390.00	\$390.00	LS Waste Disposal
Merrell Brothers, Inc.	Operating	5/9/16	8387	\$468.00	\$468.00	LS Waste Disposal
Michael A. McDonald	Operating	5/9/16	8388	\$100.00	\$100.00	Board fees
Andre Melton	Operating	5/9/16	8389	\$127.17	\$127.17	Refund on final sewer bill
Christine Toney	Operating	5/9/16	8390	\$6.63	\$6.63	Sewer refund on final bill
Jennifer B Hamilton	Operating	5/9/16	8391	\$29.93	\$29.93	Refund on final sewer bill
Robert Cooper	Operating	5/9/16	8392	\$195.82	\$195.82	Refund overpayment on sewer bill
Robert Coval	Operating	5/9/16	8393	\$44.82	\$44.82	Refund on final sewer bill
Napa Auto Parts	Operating	5/9/16	8394	\$67.46	\$67.46	Vehicle R&M
Napa Auto Parts	Operating	5/9/16	8394	\$35.97	\$35.97	Vehicle R&M
Napa Auto Parts	Operating	5/9/16	8394	\$298.00	\$298.00	Vehicle R&M
NCL of Wisconsin, Inc.	Operating	5/9/16	8395	\$206.79	\$206.79	Sewer Sampling
NickPrint, Inc.	Operating	5/9/16	8396	\$370.33	\$370.33	Sewer lateral televising brochures
Office Depot	Operating	5/9/16	8397	\$118.22	\$118.22	Office supplies
Office Depot	Operating	5/9/16	8397	\$107.51	\$107.51	Office supplies
Office Depot	Operating	5/9/16	8397	\$11.99	\$11.99	Office supplies
Office Depot	Operating	5/9/16	8397	\$5.03	\$5.03	Office supplies
Pearson Ford, Inc.	Operating	5/9/16	8398	\$22,342.00	\$22,342.00	CIP - 2016 Ford F-150 XL 4x4 truck
Praxair Distribution, Inc.	Operating	5/9/16	8399	\$27.62	\$27.62	Plant R&M
Quench USA, Inc.	Operating	5/9/16	8400	\$99.00	\$99.00	Water service - plant
Republic Services #761	Operating	5/9/16	8401	\$209.79	\$209.79	Plant trash service
Reserve Account	Operating	5/9/16	8402	\$750.00	\$750.00	Postage
Safety Resources, Inc.	Operating	5/9/16	8403	\$1,156.25	\$1,156.25	Safety Training
SAMCO	Operating	5/9/16	8404	\$75.00	\$75.00	Construction Observ - Albany Place
SAMCO	Operating	5/9/16	8404	\$675.00	\$675.00	Construction Observ - Brookhaven Sec 8

Clay Township Regional Waste District

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Register of Claims

For the period 4/12/2016 through 5/9/2016

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
SAMCO	Operating	5/9/16	8404	\$412.50	\$412.50	Construction Observ - Jacksons Grant 1A
SAMCO	Operating	5/9/16	8404	\$7,087.50	\$7,087.50	Construction Observ - Tallyns Ridge
Sease, Gerig & Associates	Operating	5/9/16	8405	\$3,000.00	\$3,000.00	Consulting
Signius Communications	Operating	5/9/16	8406	\$64.50	\$64.50	Phone answering service
Steve Pittman	Operating	5/9/16	8407	\$100.00	\$100.00	Board fees
Strand Associates, Inc.	Operating	5/9/16	8408	\$6,403.00	\$6,403.00	Mich. Rd. WWTP-Odor Control-Proj 1505
Taylor Oil Company, Inc.	Operating	5/9/16	8409	\$11.51	\$11.51	Fuel
Taylor Oil Company, Inc.	Operating	5/9/16	8409	\$913.73	\$913.73	Fuel
Taylor Systems, Inc.	Operating	5/9/16	8410	\$99.54	\$99.54	Plant Phone System
Techlocity, Inc.	Operating	5/9/16	8411	\$1,885.00	\$1,885.00	Computer Expense
Techlocity, Inc.	Operating	5/9/16	8411	\$491.20	\$491.20	Computer Expense
Tyco Integrated Security LLC	Operating	5/9/16	8412	\$339.77	\$339.77	Plant Security-Quarterly
UniFirst Corporation	Operating	5/9/16	8413	\$43.40	\$43.40	Plant Floor Mats
UniFirst Corporation	Operating	5/9/16	8413	\$38.40	\$38.40	Plant Floor Mats
UniFirst Corporation	Operating	5/9/16	8413	\$43.40	\$43.40	Plant Floor Mats
UniFirst Corporation	Operating	5/9/16	8413	\$38.40	\$38.40	Plant Floor Mats
Wex Bank	Operating	5/9/16	8414	\$253.87	\$253.87	Fuel-Office
Xylem Dewatering Solutions, Inc	Operating	5/9/16	8415	\$745.00	\$745.00	LS R&M
Culy Contracting	Operating	5/9/16	8416	\$179,332.66	\$179,332.66	CIP - Manhole Rehab - Proj 1506 - Pay App 2
Citizens State Bank	Operating	4/12/16	20160401	\$20.00	\$20.00	March bank fees
Beyond Payroll	Operating	4/12/16	20160402	\$50,715.62	\$50,715.62	4/13 payroll
Empower Retirement (Hoosier START)	Operating	4/13/16	20160403	\$5,160.37	\$5,160.37	4/13 payroll - 401a retirement
Empower Retirement (Hoosier START)	Operating	4/13/16	20160403	\$1,881.30	\$1,881.30	4/13 payroll - 457b liability
Empower Retirement (Hoosier START)	Operating	4/13/16	20160403	\$970.00	\$970.00	4/13 payroll - Roth 457b
Beyond Payroll	Operating	4/26/16	20160404	\$51,672.83	\$51,672.83	4/27 payroll
Empower Retirement (Hoosier START)	Operating	4/27/16	20160405	\$1,901.55	\$1,901.55	4/27 payroll - 457b liability
Empower Retirement (Hoosier START)	Operating	4/27/16	20160405	\$970.00	\$970.00	4/27 payroll - Roth 457b
Empower Retirement (Hoosier START)	Operating	4/27/16	20160405	\$5,250.34	\$5,250.34	4/27 payroll - 401a retirement
Citizens State Bank	Operating	4/30/16	20160406	\$20.00	\$20.00	Bank fees
Beyond Payroll	Operating	5/2/16	20160501	\$504.00	\$504.00	Payroll fees

Clay Township Regional Waste District

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Register of Claims

For the period 4/12/2016 through 5/9/2016

Name of Claimant	Fund	Payment Date	Check Number	Amount of Claim	Amount Allowed	Memorandum
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ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 6 pages, and except for claims not allowed as shown on the register, such claims are hereby allowed in the total amount of **\$ 902,858.15** no investments.

_____	_____	_____
_____	_____	_____
_____	_____	_____